

**The City of Kawartha Lakes  
Public Library**

**Public Library Board Meeting**

**Agenda**

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**Thursday, November 7, 2024 at 6:00 p.m.**

**Online via Video Conferencing  
& Meeting Room  
Lindsay Branch**

**190 Kent Street West, Lindsay, ON K9V 2Y6**

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**Members**

Vanessa Doucet-Roche  
Coun. Dan Joyce  
Susan Ferguson  
Zac Miller  
Joseph Mior  
Pamela Noble  
Shirley Norman  
Heather Stauble  
Kate Winn

**Members Absent**

**Meeting #LB2024-08**

1. **Call to Order**
2. **Chairs Remarks**
3. **Adoption of the Agenda**

**RECOMMENDED THAT** the agenda for the City of Kawartha Lakes Public Library Board Meeting of November 7, 2024 be adopted as circulated (*or as amended*).

4. **Declaration of Pecuniary Interest**
5. **Deputations / Presentations**

**Michelle Corley – Manager of Housing, CKL Human Services**

#### **Consent Agenda**

6. **Minutes**
  - 6.1 Draft Library Board Minutes of the September 5, 2024 Meeting
  - 6.2 Draft Library Board Minutes of the October 9, 2024 Special Meeting
7. **Correspondence**
  - 7.1 Friends of the Lindsay Library – Executive Meeting Minutes – July 9, 2024
  - 7.2 Friends of the Lindsay Library – Fall 2024 Newsletter

#### **Consent Agenda End**

8. **Reports**
  - 8.1 Library Financial Statement – September 2024 – J. Anderson – Written Report
  - 8.2 Library CEO's Report – September & October 2024 - J. Anderson – Written Report
  - 8.3 Summer Reading Club 2024 – J. Anderson – Written Report LIBR2024-18

8.4 Performance Indicators – September 2024 and Q3 Comparators - J. Anderson – Written Report

**9. New Business**

9.1 Lindsay branch renovations update – J. Anderson – Verbal Report

9.2 2025 Library Budget Update – J. Anderson – Verbal Report

**10. Policy Review**

10.1 Proctoring Policy – J. Anderson – Written Report LIBR2024-19

10.2 Accessible Customer Service Policy – J. Anderson – Written Report LIBR2024-20

**11. Closed Session**

**12. Business Arising From Closed Session**

**13. Adjournment**

**14. Next Meeting**

The next scheduled meeting of the City of Kawartha Lakes Public Library Board is to be held on December 5 at 6:00 p.m. in the Meeting Room of the Lindsay Branch (190 Kent St W) and via webconferencing.

## Attachments

### Consent Agenda

- A. Draft Minutes of the Library Board Meeting – September 5, 2024
- B. Draft Minutes of the Library Board Special Meeting – October 9, 2024
- C. Friends of the Lindsay Library – Executive Meeting Minutes – July 9, 2024
- D. Friends of the Lindsay Library – Fall 2024 Newsletter
  
- E. Financial Statement – September 2024
- F. CEO Report – September & October 2024
- G. Summer Reading Club 2024 – Report LIBR2024-18
- H. Performance Indicators – September 2024 and Q3 Comparators
- I. Proctoring Policy – Report LIBR2024-19
- J. Accessible Customer Service Policy – Report LIBR2024-20
- K. Fall 2024 Library Newsletter
- L. Media Releases
  - a. Kawartha Lakes Public Library Honours National Day for Truth and Reconciliation with Special Events – September 20, 2024
  - b. Explore Archeology in Kawartha Lakes – September 30, 2024
  - c. Celebrate National Library Month and Ontario Public Library Week at your local library branch – September 30, 2024
- M. Library in the Media
  - a. Lindsay Advocate – What is Happening at the Library – October 2024
  - b. Kawartha 411 – Explore Archeology at Kawartha Lakes Public Library this Fall – October 1, 2024
  - c. Kawartha Now – Learn about the region from local authors at the Kawartha Lakes Book Festival – October 13, 2024
  - d. Kawartha Lakes This Week – Want to be a Librarian for a day? – October 15, 2024
  - e. Kawartha Lakes Weekly – Local book festival sponsored by library – October 17, 2024
  - f. Lindsay Advocate – Local Authors in the Spotlight at Kawartha Lakes Book Festival – October 22, 2024
  - g. Kinmount Gazette – Library Column – September 2024
  - h. Kinmount Gazette – Library Column – October 2024
  - i. Woodville Lions Newsletter – Library Column – October 2024
  - j. Woodville Lions Newsletter – Library Column – November 2024